

S t a t u t e

Euroguidelines in Central and Eastern Europe Network Group

Chapter I

Name, area of activity, seat, and legal nature of the Association

§ 1

The name of the Association is: Euroguidelines in Central and Eastern Europe Network Group, hereinafter referred to as the Association.

§ 2

The activities of the Association cover the geographical area of Europe.

§ 3

The seat of the Association is in Warsaw, Poland (Grzybowska Street 85A lok. 95, 00-844 Warsaw).

§ 4

The association has legal personality.

Chapter II

Goals and means of action

§ 5

The purpose of the Association is to :

- 1) promote among doctors and other professions representing health care, the recommendations of international scientific societies dealing with infectious diseases;
- 2) conduct research projects in the field of epidemiology and the treatment of infectious diseases, including with international cooperation;
- 3) promote health and pro-health behaviours that are aimed at preventing the spread of infectious diseases;
- 4) cooperate in organizing and promoting health care standards in the field of the prevention and treatment of infectious diseases;
- 5) cooperate in training doctors and other health care workers dealing with infectious diseases.

§ 6

In order to achieve the goals of the Association, the Association will, if possible:

- 1) organize conferences and scientific workshops;
- 2) conduct courses and lectures both for members and for non-members;

- 4) announce competitions, and award prizes for outstanding work in the field of infectious diseases;
- 5) publish its own scientific journal;
- 6) conduct scientific activities and publish the results in international medical journals;
- 7) undertake other works aimed at increasing knowledge about infectious diseases in Europe, and cooperate in this area with authorities, as well as scientific, social, and professional associations and organizations in Poland and abroad.

Chapter III

Members, their rights and obligations

§ 7

The Association has ordinary and honorary members.

§ 8

1. An ordinary member may be any person who deals with infectious diseases in the course of their professional activity, and who accepts this Statute.
2. Professional activity is understood to be the active performance of one or more of the following professions: doctor, pharmacist, clinical pharmacologist, microbiologist, virologist, or epidemiologist.
3. Ordinary members are accepted by the General Board after considering an application submitted by the potential candidate to become a member of the Association.
4. Members of the Association may be foreigners who are domiciled in or outside the territory of the Republic of Poland.

§ 9

The title of *honorary member* may be granted by the General Assembly, at the request of the General Board, to a person in recognition of that person's contribution.

§ 10

1. Membership is terminated with the member's formal removal or exclusion.
2. A member shall be deleted from the Register of Members by the General Board in the event of that member's death, or at the request of a member or ordinary member.
3. In the event of acting to the detriment of the Association, the General Assembly excludes a member by a majority of 2/3 votes at the request of the committee appointed in this matter by the General Board and on the initiative of any member or the authorities of the Association.

§ 11

Ordinary and honorary members have the right to:

- 1) participate in the assemblies and meetings of the Association;
- 2) participate in conferences and other training initiatives organized by the Association;
- 3) have both active and passive voting rights concerning elections to the authorities of the Association;
- 4) receive the Association's scientific journal free of charge.

§ 12

Members are obliged to comply with the provisions of the Articles of Association, the regulations, and the resolutions passed by the authorities of the Association and to contribute to the achievement of the Association's goals.

Chapter IV **The Association's authorities**

§ 13

1. The Association's supreme authorities are: the General Assembly, the General Board, and the Audit Committee.
2. The term of office of all authorities is six years, and they are elected by secret vote during the General Assembly.
3. The Association bases its activity on the social activity of all members.

Chapter V **The General Assembly**

§ 14

1. The General Assembly is the Association's highest authority.
2. General Assembly's meetings can be Ordinary or Extraordinary.
3. The Ordinary General Assembly meeting is held at least once every three years and may be combined with the Association's Conference.

§ 15

The General Assembly's meeting is convened by the General Board, who notifies members about the meeting via e-mail (which requires confirmation of receipt by the member) and a notice on the Association's website at least fifteen days before the date of the Meeting.

§ 16

The competences of the General Assembly include, in particular:

- 1) considering and approving the reports on the activities of the General Board, and the Audit Committee;
- 2) granting discharge to the General Board at the request of the Committee Audit;
- 3) electing the General Board and the Audit Committee for their term of office;
- 4) awarding the title of *honorary member* and other distinctions;
- 5) determining the place and date of the next General Assembly and the Scientific Conference;
- 6) settling matters raised by the General Board;
- 7) excluding members from the Association;
- 8) considering applications submitted by members of the Association.

§ 17

Motions submitted for consideration by the General Meeting should be submitted to the Main Board and signed by at least seven members of the Association, except for the application referred to in § 10 sec. 3

§ 18

1. The General Assembly is valid when at least half of the ordinary members are present. In the absence of a quorum, the General Assembly is held on a second term, 30 minutes after the first term, and is valid regardless of the number of members participating in it.

2. Unless these Articles of Association provide otherwise, the resolutions of the General Assembly are passed by a simple majority of votes. In the event that the number of *for* and *against* votes are the same, the vote of the Chairman of the meeting decides.
3. The General Assembly elects, in open elections, the Chairman of the General Assembly and the Secretary of the General Assembly during each meeting.
4. The course of the General Assembly is recorded. The protocol is signed by the Chairman of the General Assembly and the Secretary of the General Assembly .

§19

1. An Extraordinary General Meeting is convened on the initiative of the General Board.

Chapter VI The Association's General Board

§ 20

1. The General Board consists of:
 - a) a President,
 - b) two Vice-Presidents,
 - c) a Secretary.
2. The General Assembly elects the following position by secret ballot:
 - a) the President
 - b) The Vice-Presidents and the Secretary are appointed by the elected President.
3. A candidate applying to be a member of the General Board must express his or her willingness to stand as a candidate, in person, at the General Assembly.
4. The President of the Association may perform this function continuously for no longer than two terms.
5. Membership of the General Board shall expire in the event that the member is absent from three meetings.
6. The outgoing General Board shall provide the newly elected Board with all the documents and assets of the Association no later than one month from the end of the General Assembly.

§ 21

The General Board of the Association is competent in all matters of the Association that do not belong to the powers of the General Assembly; in particular:

- 1) conducting current affairs and representing the Association externally;
- 2) publishing the Association's scientific journal;
- 3) organizing and conducting research projects;
- 4) acting on behalf of the Association concerning the Bioethical Committee and other competent authorities in order to obtain documentation necessary to conduct scientific activity;
- 5) applying for research grants for the Association's statutory activity;
- 6) managing the assets of the Association;
- 7) accepting donations and bequests ;
- 8) concluding contracts on behalf of the Association;
- 9) adopting the budget and drawing up a report concerning its implementation;
- 10) appointing the Chairman of the Organizing Committee and the Scientific Committee for the Association's Conference and proposing the main topics of the Conference;
- 11) proposing candidates for the General Board and the Audit Committee;
- 12) establishing the rules by which the Association participates in national and international scientific conferences;
- 13) accepting ordinary members and removing members.

§ 22

In order to submit declarations of will or incur obligations on behalf of the Association, the cooperation of the President of the General Board, and the Secretary of the General Board, is required.

§ 23

1. The General Board of the Association meets at least once a year.
2. The President or the Vice-President must be present at the meeting of the General Board.
3. Resolutions of the General Board are adopted by a simple majority of votes in the presence of at least half of the Board members. In the event that the number of *for* and *against* votes are the same, the vote of the President is decisive, and in the event of his absence, the vote of the Vice-President.
4. The General Board's meetings may be held in the form of a tele / videoconference using such communication means as telephone, internet platform, and/or electronic mail.
5. The protocol is prepared of each meeting of the General Board and signed by the Board. The protocol of a meeting held via tele/videoconference should include: the date of the tele/videoconference, a description of the communication method, a list of participants and the method of their communication, a record or written summary of the digital recording of the tele/videoconference, and a list of resolutions adopted along with the number of votes *for* and *against* each resolution.
6. The Main Board invites the Chairman of the Audit Committee to its meetings, and any other persons whose presence it deems necessary and who have an advisory vote.

Chapter VII **The Main Audit Committee**

§ 24

1. The Association's Audit Committee consists of three members, who are elected by the General Assembly.
2. The tasks of the Audit Committee shall include assessing the activities of the Association and its authorities; examining the Association's documentation, in particular property documentation; and submitting proposals to the General Assembly concerning the granting, or refusal to grant, the discharge of the outgoing General Board.
3. The Audit Committee can carry out an inspection on its own initiative at any time, however, it is obligatorily for it to carry out an inspection before the end of the term of office of the General Board.

§ 25

1. The Audit Committee elects a Chairman from among its members.
2. The Audit Committee meets before each General Assembly and, if necessary, at any other time.
3. Resolutions of the Audit Committee are adopted by a simple majority of votes in the presence of at least half of the members of the Committee. In the event that the number of *for* and *against* votes is the same, the vote of the Commission's chairman shall prevail.
4. Meetings of the Audit Committee may be held in the form of a tele / videoconference using such communication means as telephone, internet platform, and/or electronic mail.
5. The protocol is made of each meeting of the Audit Committee. The minutes of a meeting held via tele/videoconference should include: the date of the tele/videoconference, a description of the communication method, a list of the participants and the method of their communication, a

record or written summary of the digital recording of the tele/videoconference, and a list of the resolutions adopted along with the number of votes *for* and *against* each resolution.

Chapter VIII

The Organizing Committee of the Association's Conference

§ 26

1. The Organizing Committee consists of the Chairman, who is appointed by the General Board, and members, who are appointed by the Chairman of the Organizing Committee.
2. The duties of the Organizing Committee include:
 - a) organizational preparation for the Conference;
 - b) cooperating with the Conference's Scientific Committee to evaluate the lectures and presentations submitted for entry;
 - c) selecting lecturers;
 - d) establishing the agenda and the order of presentations, as well as having supervision over the exhibition of publications, apparatus etc., if such exhibitions have been organized;
 - e) presenting a report on its activities to the General Board within two months of the end of the Conference.
3. The Organizational Committee is dissolved with the acceptance of the report on its activities by the General Board.

Chapter IX

The Assets of the Association

§27

The Assets of the Association consist of:

- 1) the income from business activity, and movable and immovable property;
- 2) the income from donations, bequests, subsidies and grants, from inheritance and donations,
- 3) the income from scientific and educational grants,
- 4) the income from the entry fee paid for participation in conferences and workshops,
- 5) the income from other events.

Chapter XIII

Changing the Statute, and the dissolution of the Association

§ 28

Amendments to the Statute and the dissolution of the Association may take place by a resolution of the General Assembly adopted by a majority of two-thirds of the votes, in the presence of at least two-thirds of the members of the Association, and if the required number of members is not present, the vote can be held on a second date in which a majority of two-thirds of the votes is required regardless of the number of members present.

§ 31

The resolution on the dissolution of the Association will also define the method of liquidation and the purposes for which its property is to be used.